

ADMRC - Lone Worker Policy

Date	Version	Author	Notes
July 2025	0.1	Chris Nutman	Initial Draft
July 2025	0.2	Chris Nutman	Minor amends
July 2025	0.3	Chris Nutman	Minor amends
8 Jan 2026	0.4	Phil Cole	Reformatting

Last Review: October 2025

Next Review: October 2026

The Club site is at the end of a very long rough, unlit private track. Whilst there are three other businesses close by, they are normally closed when members are in attendance at the club, so the club site is isolated. Furthermore there is no Internet or landline.

With few exceptions, no member of the club should be on site alone. There should always be at least two club members present, at least one of whom must have a mobile phone with sufficient battery charge and signal to make a call.

If being the only member on site cannot be avoided,

* Approval for working alone must be sought from the Chairman or a nominated committee member before the event

* The Chairman or their nominated alternative, must be informed on arrival and departure

* No modelling or maintenance work is to be undertaken

Accepted exceptions:

* To allow an external contractor to access the club site and buildings.