

# Abingdon and District Model Railway Club

## Minutes of the Committee Meeting held on Wednesday 13<sup>th</sup> May 2021 @ 20.00 On Line.

### 1. Opening remarks

Bill Marnane acting as Chairman in the absence of Eric Young welcomed all to the meeting and gave a brief synopsis of the agenda.

### 2. Trustees present and apologies.

Present – Peter Hunt; Apology – Andrew Skinner, Eric Young

#### Committee Members present and apologies

Present – James Barclay, Fraser Clark, Dominic Hardisty, David Lloyd, Bill Marnane, Trevor Slaughter, Mike Taylor.

### 3. Minutes of previous meeting (24<sup>th</sup> February)

The minutes of the previous meeting were accepted as a true record

Matters arising:

1. **Members list to the Treasurer** – This had been done.
2. **Position as membership secretary** – A member approached and is considering it.
3. **Service charges** – This was dealt with - On line members meet up – one meeting held successfully, but relaxation of restrictions means no further action.
4. **Pat testing equipment and operator** – this will be dealt with on re-opening of club. From this arose the discussion re the requirement of a full club Risk Assessment, with particular attention to the workshop and power tool operation. The Secretary will ask our MRCA rep to ask if they have a master that we can use as a guide. We also require an up-to-date Health and Safety plan along with a 'compliance person'.

**Action 1** – Mike Taylor

### 4. Treasurer's report

The Treasurer reported that we currently have a total of £21,118.73 in the bank, this is comprised of £3,035.41 in the current account and £18,083.32 in the savings account.

He continued to say he had passed the details to Chris Nutman who would be applying for the annual 'Gift Aid' payment.

## 5. Building condition & maintenance

Bill Marnane reported that he and the Secretary had visited the club last week to assess the premises after a long period of closure. It appeared that all was well and the external preservation work carried out in late 2020 was still sound. Now that we could return to the club from Monday 17<sup>th</sup> it was hoped to put into action the Maintenance plan created by Chris Maycock. He asked the Secretary to speak with Chris to bring together a work team to carry out the necessary work on the exit ramp and the rear wall.

**Action 2** – Secretary and Chris Maycock

## 6. Club re-opening

In accordance with Government guidelines, it was agreed that we could reopen the club from Monday the 17<sup>th</sup> May. It was agreed that we would open under the same restrictions as previously applied, but if all went to plan a further relaxation of the *covid* rules could be carried out from mid-June. The Secretary will send out the 'Opening plan' to all members this weekend.

**Action 3** - Secretary

## 7. Didcot Exhibition

The Secretary reported that he had sent out invitations to exhibitors and traders to attend the proposed show in October this year and had received a positive response from most people. However, Didcot Civic Hall is currently being used as a *Covid* vaccination centre and the NHS had reserved the hall through to December 2021 with a view to the proposed Booster vaccination programme. While this programme was not set in stone the Centre could not honour our booking at this time.

With this in view the Secretary had contacted the Didcot College as a possible venue, but was told they were not accepting booking outwith the *college bubble* until January 2022 at the earliest. There was a reluctance in the committee to cancel the show at this time because it was felt if the NHS did not go ahead with the 'booster' programme then the hall may become available.

A further suggestion was that we could hold an open day at the club and invite a couple of traders to attend. A position of 'wait and see' was agreed.

- **Cashless payment**

Prior to the cancelled *Abraill* show in 2020 the committee had investigated the option of purchasing a 'card machine' for cashless payment. It was felt that in the light of the recent events it was now an absolute necessity to go down this road. It was agreed that Bill Marnane would seek the best option for this as he had carried out the original investigation.

**Action 4** – Bill Marnane

P.T.O.

## 8. A.O.B.

- 200 Club draw

Bill Marnane held his hand up that he had done nothing to get the 200 club back on track. He went on to say that as we were reopening this coming Monday, he would have a couple of witnesses and would carry out the first draw and continue them weekly until we caught up.

**Action 5** – Bill Marnane

- Heating system

A request was made that we revisit the proposed heating upgrade at the next committee meeting, It was felt that the best time to carry out this work was during the summer in preparation for next winter. This was agreed.

**Action 6** – Secretary.

There being no further business **the meeting closed at 21.25** with a proposal that we hold another meeting at the end of June to make a definitive decision on the *Didcot* Show.

Peter Hunt,  
Secretary