

Abingdon and District Model Railway Club

Minutes of the Committee Meeting held on Thursday 1st July 2021 @ 20.00 On Line.

NOTE - actions in these minutes will be notated by a month letter and a number e.g., J1 (JULY 1)

1. Opening remarks

Bill Marnane acting as Chairman, in the absence of Eric Young, welcomed everyone to the meeting and laid out a brief synopsis of the agenda.

2. Trustees present and apologies

Present: P. Hunt, A. Skinner. **Apologies:** E. Young

Committee Members present and apologies

Present: J. Barclay, F. Clarke, D. Lloyd, W. Marnane, T. Slaughter, A. Skinner, M. Taylor.

Apologies: D. Hardisty

3. Minutes of previous meeting (13th May)

The minutes of the previous meeting were accepted as a true record.

Matters Arising

- **Action M1 Risk assessment** – M. Taylor has been rewriting the Risk assessment and vulnerable persons' policies. It was agreed to adopt this version and pass it out to all members for review and suggestions. The secretary will do this and give a time scale of the 12th July for members to make comment and suggestions. The committee will then reconvene on the 15th July to review the suggestions and ratify changes. **Action J1**
- **Action M2 Building maintenance** – this has commenced with a first work day carried out. More work days and weekend are planned with an order for building materials being placed by M. Taylor. **Action J2**
- **Action M3 Premises reopening** – this has taken place with distancing guidelines in place.
- **Action M4 Cashless payments** – B. Marnane had investigated possible options and it was agreed to accept the *Sum-Up* option. This will be purchased nearer to the time when it is required, it was felt we did not want to purchase it immediately, because these things are always changing with newer versions becoming available. **Action M4**
- **Action M5 200 club draw** - This has recommenced with the backlog being reduced.

- **Action M6 Upgraded heating system** – J. Barclay to contact the contractor to see when they can come a start the work. It was hoped we could see commencement in August.
Action J3

4. Treasurer's report

The Treasurer reported that we currently had £3,627.14 in the current account and £20,618.70 in the savings account. This includes a further grant of £2,982.00 from *Vale of White Horse District Council*, bringing the total amount to £24,245.93.

5. Building condition & maintenance

- **Exterior work** – see May meeting action M4
- **Heating upgrade** – see May meeting action M6
- **Container** – This is in a very poor condition and currently is used to store materials which are no longer required, it is also thought to be rat infested. It was agreed to empty it, and dispose of it, with the option of obtaining a newer 20ft ISO but this decision would be taken only after the refurbishment work has been completed.

6. Didcot Exhibition

At the previous meeting the Secretary reported that there was a possibility the Civic Hall would not be available due to the possibility of the NHS using the hall for a programme of *Booster vaccinations*. It has now been confirmed by the hall authorities that this programme will now be going ahead. There is however a more defining issue, the hire cost of the hall has risen from £800 for our last booking to £1068. In the light of this the committee agreed that we could not afford to use the hall in the future because we would almost certainly lose money on the day.

This is a sad decision, because the Didcot Model Railway Exhibition has always been a popular show with both traders and exhibitors. After much searching and enquiries there appears to be no other suitable venue in the Didcot Area. The secretary will notify the exhibitors and traders that had been booked to attend. **Action J4**

7. A.O.B.

- **A.G.M. proposed date** – It was agreed that Thursday 9th September would be the meeting date. It is however still uncertain whether it will be on the club premises or by Zoom as last year.
- **Open day proposed date** – In place of the cancelled Didcot show we will hold an open day on Sunday 12th Sept. All details as yet to be finalised.
- **Amazon smile** – It was agreed that this would be an opportunity to put a bit more money into the account, the Secretary will send the details to the treasurer who will deal with it. **Action J5**

There being no further business the meeting closed at 21.47

Peter Hunt - Secretary